

Notes

- (1) Items marked in *italics* are not yet confirmed, due to the attendance of additional representatives.
- (2) Further details on these items, or to suggest / request an agenda item for the Area Committee, please contact the Agenda Co-ordinator; Andrew Blackburn, 01460 260441 or e-mail andrew.blackburn@southsomerset.gov.uk
- (3) Standing items include:
 - a. Quarterly Budget Monitoring Reports
 - b. Reports from Members on Outside Organisations
 - c. Feedback on Planning Applications referred to the Regulation Committee
 - d. Chairman's announcements
 - e. Public Question Time

Meeting Date	Agenda Item	Background / Purpose	Lead Officer
16th May 2012	Highways Maintenance Programme	To update members on the highways maintenance work carried out by the County Highway Authority	Mike Fear, Assistant Highway Service Manager, Somerset County Council
20th June 2012	2011/12 Budget Outturn Report	To inform members of the actual spend against budgets for 2011/12 over which this Committee exercises financial control	Catherine Hood, Corporate Accountant Andrew Gillespie, Area Development Manager (West)
20th June 2012	Area West Working Groups – Appointment of Members 2011/12	To review the appointment of members to various working groups.	Andrew Blackburn, Committee Administrator
20th June 2012	Appointment of Members to Outside Organisations 2011/12	To review the appointment of members to serve on outside organisations.	Andrew Blackburn, Committee Administrator
20th June 2012	Scheme of Delegation – Development Control – Nomination of Substitutes for Chairman and Vice-Chairman	To review the appointment of two members to act a substitutes for the Chairman and Vice-Chairman in the exercising of the Scheme of Delegation for planning and related applications.	David Norris, Development Manager
20th June 2012	Chard Regeneration Scheme	Report on progress	Andrew Gillespie, Area Development Manager (West) David Julian, Economic Development Manager David Norris, Development Manager
20th June 2012	Stop Line Way	Report on progress	Andrew Gillespie, Area Development Manager (West)
20th June 2012	Section 106 Obligations	Monitoring Report	Neil Waddleton, Section 106 Monitoring Officer

Meeting Date	Agenda Item	Background / Purpose	Lead Officer
18th July 2012	Area West Community Safety Police Performance and Neighbourhood Policing	Report on the activities and achievements of neighbourhood policing and partnership working to reduce crime and the fear of crime in Area West	Inspector Jackie Gold, Avon and Somerset Constabulary
18th July 2012	Historic Buildings at Risk in Area West	To update members on the status of buildings at risk in the Area	Adron Duckworth, Conservation Manager
15th August 2012	Quarterly Budget Monitoring Report	To update members on the current financial position of the Area West budgets	Catherine Hood, Corporate Accountant Andrew Gillespie, Area Development Manager (West)
19th September 2012	Asset Management Strategy	To discuss with members the principles of the SSDC Asset Management Strategy including asset transfer and the checklist now available for use.	Donna Parham, Assistant Director (Finance and Corporate Services) Andrew Gillespie, Area Development Manager (West)
17th October 2012	Affordable Housing Development Programme	To update members on the current position with the Affordable Housing Development Programme.	Colin McDonald, Corporate Strategy Housing Manager
Regular monthly reports	Community Grant Applications	To consider grant applications.	Paul Philpott, Community Development Officer Zoë Harris, Community Regeneration Officer Area Development (West)
<i>To be confirmed</i>	<i>Review of Area Working</i>	<i>To consider the outcome of the Area Review</i>	
<i>To be confirmed</i>	<i>Area West Community Safety Devon & Somerset Fire & Rescue Service</i>	<i>Update on the work of the Fire and Rescue Service to promote fire safety</i>	
<i>Twice per year.</i>	<i>Crewkerne Community Planning Update</i>	<i>For Information</i>	<i>Zoë Harris, Community Regeneration Officer Area Development (West)</i>
<i>Twice per year</i>	<i>Ilminster Community Planning Update</i>	<i>For Information</i>	<i>Zoë Harris, Community Regeneration Officer Area Development (West)</i>